



Accessing the virtual AGM

Step 1: Access our virtual AGM platform from our main AGM Event Site – my.amnesty.ca/agm

Step 2: Select the Program call to action button in the middle of the home page

Step 3: Click on the 'Access our Event Platform' link to join the online sessions



Locating your sessions

This year's AGM will run on the virtual event platform **ClearPicture**.

To ensure you can access the AGM, please start logging in and follow the process below **15-30 minutes in advance of the start time of each session**:

- Make sure you are using the most up-to-date version of [CHROME](#), [FIREFOX](#) or [MICROSOFT EDGE](#) browser. Please note, other browsers will not work correctly.

Those registering will receive meeting credentials by email on May 24th.

To attend meeting, click on eMeetings link <https://amnesty.em meetings.live/>

Enter your Login credentials

Username: [your email address]

Password: [emailed separately]

- To change or forgotten passwords, click on link above and click on 'Forgot' in top right corner
- Enter your email address and a change password email will be sent to you within 1 minute.
- Change your password to whatever you like.
Note: this will become your new and required password to enter all Amnesty meeting.

How the Virtual AGM will work

A main Moderator will facilitate all online activities, including launching polls, managing speakers, sharing screens and opening the floor. This will allow for a smooth flow to the AGM activities. You'll get instructions about how to participate and vote during the sessions.

Streaming issues: If you cannot see a stream or other issues arise on your browser, you may need to refresh it. Please note that refreshing your screen will lose an active voting window (if you are an official member registered to Amnesty International).

Please avoid having the meeting open in more than one window or tab. You will be logged out as a result. Likewise, please have other tabs / windows closed, even if these have other content.

Technical problems? If you are experiencing technical issues, please access IT support by clicking on the? in the red tools tab, located at the bottom-right of your screen.

ClearPicture Platform – Quick Tech Tips

Once logged into the session, open the Tools tab at the bottom right hand of your screen. It will look like this:



Share Screen:
turn on or off
Share Document
Screen



Raise Hand:
click to ask
question



Show Documents:
open document
panel



Request help:
allows user to
request tech
help by private
chat



Settings:
customize the
interface, select
and share
camera and
microphone,
volume controls,
select translation
audio stream



Emojis: select
an emoji to
display current
mood to replace
your icon that
appears on
screen, also
used for the
sentiment
tracker

**** Based upon permissions, some icons and functionalities may not be visible. ****

To the left of the screen, you'll have access to the panel tab.





Turn on/off your video



Screen share



Public chat



Private chat



Open the floor

** Based



upon

Category:



Question/Comment

(12:12:31 pm) John Doe : MOVED

(12:12:41 pm) Jane Doe : SECONDED

permissions, some icons and functionalities may not be visible. *

The floor will be opened during governance sessions by the Moderator, to pass resolutions and motions. It can be accessed as follows:



Move a motion



Second a motion

You'll also be able to add a comment from the floor. To do so, type your message in the text box and click the green arrow to submit.

Resources and Things to Know

Community Agreement: Amnesty International Canada (ES) is dedicated to fostering a virtual community that is open to learning and respecting each other's lived experiences and expertise, collectively incorporating these values into our human rights work, and learning spaces. The community agreement is not about creating rules—it is about being inclusive and at the same time creating expectations that allow everyone in the group to fully participate. Members of our virtual

community agree to incorporate these principles into each of our interactions. Download and read a copy of the [Community Agreement](#) and [Code of Conduct](#).

Mental Health Support: Mental health support will be available throughout the AGM, provided by: Tasha Muirhead MSW. To arrange a time to connect with her directly, please email tashkam@gmail.com and Pablo Gonzalez, MSW. To arrange a time to connect with him directly, please email pablo.a.gonzalez@outlook.com

Self-Care and Wellness tips: The very important work Amnesty members, supporters, volunteers and staff are doing often takes a toll on our minds, bodies and spirits. The added exhaustion of living and working virtually makes this true now more than ever. Please review some [tips and resources](#) to support your selfcare and wellness throughout the **2022 AGM**'.

Accessing essential AGM governance documents and reports: If you are an official member to Amnesty International Canada, you have access to the MYAMNESTY Members community that provides a library of confidential documents and a shared space to engage through announcements and discussion forums. [Access the MYAMNESTY portal here](#).

Troubleshooting

Compatible Browsers: Make sure you are running a recent version of **Google Chrome** (version 81 or newer), **Mozilla Firefox** (version 74 or newer) or the **Microsoft Edge** (version 87 or newer). Most issues result from having an out-of-date browser. Do NOT use Safari as it requires additional setup and may still not work.

Setup Camera and Microphone Permissions: Please ensure you grant access to both your camera and microphone so that you may participate. You can do this by going to your meeting link and click on the lock to open your browser access.

Tips:


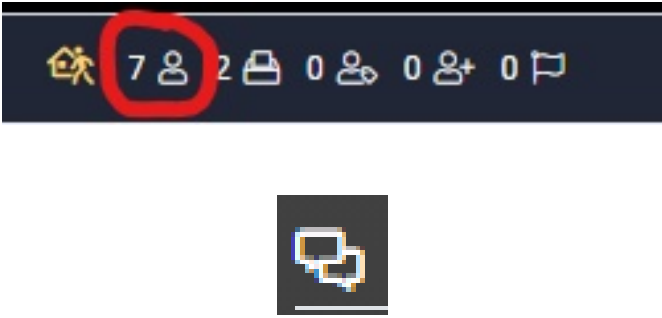
- Make sure that you have no other web conferencing or video software running concurrently. They can lock your camera and microphone, even if they are only running in the background.
- Do not open your meeting in more than one browser or tab.
- You can select or change the camera and microphone used in your meeting in either the Lobby or in the Settings tool in the Tools tab once you enter the meeting. Many devices have multiple cameras (e.g. front, back) to select from.
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If you are experiencing technical issues at any point during the AGM, please access IT support by clicking on the question mark in the tools tab and someone will reach out directly.

Engagement and Chat room access

ClearPicture Platform: Live during the sessions, you will have access to a public chatroom and/or can send a private message to an attendee.

	<p>Public Chat To access the Public chat, select the red Panels tab located at the bottom left, and select the speech-bubble icon.</p>
	<p>Private Message To private message an attendee, select the attendee list located at the top left-hand of your screen (red circle in image to the left), and it will bring up a list of the attendees present at that session.</p> <p>By then locating the individual you'd like to message and selecting the speech bubble beside their name, you'll open up another window within the session that will be your private message chat room.</p>

Please note that private messages on ClearPicture will not be monitored.

If you would like to file a complaint regarding any private conversations, kindly screenshot the exchange and use the process outlined in our [Code of Conduct found here.](#)

Agenda (Draft)



**Canadian Section, English Speaking
2022 ANNUAL GENERAL MEETING OF MEMBERS**

Saturday, 28 May 2022	
<p>06:00 Pacific DT 07:00 Mountain DT 08:00 Central DT 09:00 Eastern DT 10:00 Atlantic DT 10:30 Newfoundland DT</p>	<p>Board Election Opens</p>
<p>10:00 Pacific DT 11:00 Mountain DT 12:00 Central DT 13:00 Eastern DT 14:00 Atlantic DT 14:30 Newfoundland DT</p>	<p style="text-align: right;">one hour and 30 minutes</p> <p>BOARD CANDIDATE SESSION <i>Online Session open to all members eligible to vote</i></p> <ul style="list-style-type: none"> • Opening & Welcome • Board Electoral Procedures • Report of the Nomination Committee • Introduction of each candidate & 3 minutes for each Candidate to present themselves or take a question
Friday, 3 June 2022	
<p>15:00 Pacific DT 16:00 Mountain DT 17:00 Central DT 18:00 Eastern DT 19:00 Atlantic DT 19:30 Newfoundland DT</p>	<p style="text-align: right;">one hour</p> <p>OPENING EVENT <i>More information to follow</i></p>

Saturday, 4 June 2022	
<p>10:00 Pacific DT 11:00 Mountain DT 12:00 Central DT 13:00 Eastern DT 14:00 Atlantic DT 14:30 Newfoundland DT</p>	<p style="text-align: right;">four hours</p> <p>PLENARY SESSION, PART I</p> <ul style="list-style-type: none"> • Welcoming and Meeting Convenes • Consent Agenda <ul style="list-style-type: none"> ✓ Adoption of the 2022 Standing Orders ✓ Adoption of the 2022 AGM Agenda ✓ Adoption of the 2021 AGM Minutes • Board Nominations <ul style="list-style-type: none"> ✓ Board Electoral Procedures ✓ Report of the Nomination Committee • AICES Strategic Vision Presentation • BREAK • Resolutions <ul style="list-style-type: none"> ✓ Update of the 2021 Resolutions ✓ Report from the Resolutions Committee • BREAK • Working Parties • Adjourn AGM for the day

Sunday, 5 June 2022	
<p>09:00 Pacific DT 10:00 Mountain DT 11:00 Central DT 12:00 Eastern DT 13:00 Atlantic DT 13:30 Newfoundland DT</p>	<p>Board Election Closes</p>
<p>09:00 Pacific DT 11:00 Mountain DT 12:00 Central DT 13:00 Eastern DT 14:00 Atlantic DT 14:30 Newfoundland DT</p>	<p style="text-align: right;">three hours</p> <p>PLENARY SESSION, PART II</p> <ul style="list-style-type: none"> • AGM Reconvenes • Annual Report Question and Answer Session with Senior Executives • BREAK • Resolution Session <ul style="list-style-type: none"> ✓ Report from the Working Parties ✓ Resolution 2022 Voting Session • Closing, Recognition & Thank you

Contact Us

Reach out to us at members@amnesty.ca or eventcoordinator@amnesty.ca