

APPENDIX A - Ethics Complaint Form

Required Contact Information			
Name (First / Last)		Phone/Cell #	
Amnesty role or affiliation (e.g., director, officer, employee, intern or fellow, local group, country coordinator, fieldworker, local organizer, volunteer, youth member, supporter or member at large, etc.)			
Email Address			
Mailing Address			
City		Province	Postal Code

Complaint Information	
Date(s) of incident	
Relevant provision in AICS(ES) Code of Conduct (if known)	
Subject(s) of Complaint	
Witness(es), if any	
Co-Complainant(s), if any	
Place(s) incident occurred	

Please describe in detail the nature of your complaint (attach additional sheets if necessary)	
Actions, if any, previously taken to address the complaint, including any concerns regarding retaliation relating to the underlying complaint	
Desired outcome of this complaint process.	
Are you aware of any previous/similar incidents concerning the subject(s) of this complaint?	
Supporting documentation (please list here and attach to this form).	
Signature	
Date	

When you have completed this form, please submit it along with any relevant supporting documentation to the AICS(ES) AGM Ombudsperson via email at ombudsperson@amnesty.ca or, if preserving anonymity is a concern, mail the completed form to the AICS(ES) Ombudsperson addressed to:

Amnesty International Canada
c/o AICS(ES) AGM Ombudsperson
312 Laurier Ave E
Ottawa ON, K1N 1H9

However, in those instances where the AICS(ES) AGM Ombudsperson is the subject of the complaint, the submission should be directed to the AICS(ES) Board Chair or any other member of the AICS(ES) Board of Directors who are not identified as the subject of the complaint.

AGM COC 2021